

CCNQ PERMISSIONS TABLE

The following permissions table indicates where the decision on reasonable adjustments can usually be made. However, centres/ external verifiers/assessors have a duty to seek advice from the awarding organisation in any case where they do not consider that they have the necessary expertise to judge whether a reasonable adjustment is needed, and/or how it should be applied.

KEY:

A – Apply to CCNQ for permission.

C – Reasonable adjustment permitted at the discretion of the centre.

Reasonable adjustment	Assessments/examinations which are internally assessed	Assessments/examinations which are externally set and assessed.
Extra Time up to 25%	C	C
Extra time in excess of 25%	C	A
Supervised rest breaks	C	C
Change in the organisation of assessment room	C	C
Separate accommodation within the centre	C	C
Taking the assessment at an alternative venue	A	A
Use of coloured overlays and/or tinted spectacles	C	C
Use of low vision aids, CCTV and OCR scanners	C	A
Use of assistive software	C	A
Use of bilingual and bilingual translation dictionaries	C	A
Assessment material in enlarged format	C	A
Assessment material in Braille	C	A
Language modified assessment material	C	A
Assessment material in BSL	C	A
Assessment material on coloured paper	C	A
Assessment material in audio format	C	A
Use of ICT (word processors)	C	A
Responses using electronic devices	C	A
Responses in BSL	C	A
Responses in Braille	C	A
Reader	C	A
Scribe	C	A
BSL/English interpreter	C	A
Prompter	C	A
Practical assistant	C	A
Transcriber	C	A
This list is not exhaustive and centres should contact CCNQ to discuss any other arrangements that may be required.		